



**Approved Meeting Minutes** of a Regular Meeting of the San Benito Economic Development Corporation held by In Person, Videoconference or Telephone Call, on Monday, November 14, 2022, at 5:30PM.

**Board Meeting Presided by Mr. Julian Rios, President**

**Board Members Present**

Mr. Julian Rios, President  
Mr. Encarnacion Lopez, Vice President  
Mr. Ben Gomez, Board Member,  
Mr. Jeremy Maya, Board Member,  
Mayor Ricardo Guerra, Ex-Officio Member

**Board Member Absent**

Mr. Adrian Gonzalez, Secretary/Treasurer  
Mrs. Deborah Morales, Board Member

**EDC Staff Present**

Mr. Ramiro Aleman, Executive Director  
Mr. Angel Avila, Economic Development Specialist

**Others Present**

Mrs. Stephanie Sarrionandia, City of San Benito Assistant Finance Director  
Ms. Elisa Rosas, City of San Benito Finance Director  
Mr. Aaron Rendon, Attorney

1. **Determination of a quorum (J. Rios)**  
**Mr. Julian Rios** made welcoming remarks and determined quorum.
2. **Call to Order (J. Rios)**  
**Mr. Julian Rios** called the meeting to order at 5:31 PM.
3. **Pledge of Allegiance and Texas Flag Pledge (A. Avila)**  
**Mr. Angel Avila** led the pledge of allegiance and Texas flag pledge.
4. **Public Comments (J. Rios)**  
No public comments.
5. **Selection of Officers; (J. Rios)**
  - a. **President**
  - b. **Vice-President**
  - c. **Secretary/ Treasurer**

A motion to leave the board as is [Mr. Julian Rios](#) as Board President, [Mr. Encarnacion Lopez](#) as Vice President, and [Mr. Adrian Gonzalez](#) as Secretary/ Treasurer was made by [Mr. Ben Gomez](#). The motion was seconded by [Mr. Jeremy Maya](#). Upon an unanimous vote the motion carried.

**6. Presentation and Acknowledgement of the San Benito EDC Financial Statements for the period ending August 31, 2022 (E. Rosas)**

The San Benito EDC Financial Statements for the period ending August 31, 2022 were presented by [Ms. Elisa Rosas](#), Finance Director.

A motion to approve the San Benito EDC Financial Statements for the period ending August 31, 2022 was made by [Mr. Encarnacion Lopez](#). The motion was seconded by [Mr. Jeremy Maya](#). Upon an unanimous vote the motion carried.

**7. Presentation and Acknowledgement of the San Benito EDC USDA IRP Reports for the period ending September 30, 2022 (E. Rosas)**

The San Benito EDC USDA IRP Reports for the period ending September 30, 2022 were presented by [Ms. Elisa Rosas](#), Finance Director.

A motion to approve the San Benito EDC USDA IRP Reports for the period ending September 30, 2022 was made by [Mr. Ben Gomez](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Upon an unanimous vote the motion carried.

**8. Presentation and Acknowledgement regarding the Small Business Investment Program- Rent Subsidy Grant for The Angelina Jazelle Store (R. Aleman)**

[Mr. Ramiro Aleman](#) presented this item to update the board on the current issues the owner was facing with the project. Staff will put project on hold till further notice.

**No Action Needed**

**9. Consideration and Possible Action to authorize the issuance of bank signature cards and have authority to sign San Benito EDC checks by the San Benito EDC Board Officers and Executive Director; (R. Aleman)**

[Ms. Elisa Rosas](#) presented this item for the consideration of the board. She states that this is just to add [Mr. Ramiro Aleman](#) to the EDC accounts.

A motion to approve the issuance of bank signature cards and have authority to sign San Benito EDC checks by [Mr. Julian Rios Board President](#), [Mr. Encarnacion Lopez Vice President](#), [Mr. Adrian Gonzalez Secretary/ Treasurer](#), [Ms. Elisa Rosas Finance Director](#), [Mr. Ramiro Aleman Executive Director](#), [Mrs. Ruth McGinnis City Secretary](#) was made by [Mr. Ben Gomez](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Upon an unanimous vote the motion carried.

**10. Consideration and Possible Action on Christmas Holidays Budget (R. Aleman)**

[Mr. Ramiro Aleman](#) presented this item. He stated that Parks and Recreation reached out to us saying that we have to entries in the parade from past sponsorships. This budget is for the float and decorations around the office.

A motion to approve the Executive Director to spend up to \$5,000 dollars on Christmas decorations was made by [Mr. Ben Gomez](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Upon an unanimous vote the motion carried.

#### **11. Executive Session**

- A) **Consultation with legal counsel pursuant to Texas Government Code, Section 551.071 to receive confidential legal advice protected by the attorney client communication and work privilege.**

Board entered executive session at - [6:05 PM](#)

Board Reconvened into Public Session at - [6:36 PM](#)

#### **12. Action, if any to be taken on items discussed in Executive Session**

[No action was taken](#)

#### **13. Discussion and Possible Action on the Amendment #4 to the Performance Agreement between VARCO and the San Benito Economic Development Corporation (R. Aleman)**

[Mr. Ramiro Aleman](#) presented this item. He stated he will now be on board to help VARCO to past the threshold. He asked the board to give him time to work with them and eventually create a contingency plan.

A motion to approve the Amendment #4 to the Performance Agreement between VARCO and the San Benito Economic Development Corporation with a stipulation of VARCO being current with all taxes and yearly payment to the San Benito EDC by December 31 was made by [Mr. Ben Gomez](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Upon an unanimous vote the motion carried.

#### **14. Discussion and possible action to provide a welcome reception budget not to exceed Executive Directors spending limit (R. Aleman)**

[Mr. Ramiro Aleman](#) presented this item. He stated we are requesting a budget to purchase food and drinks.

A motion to approve a welcome reception budget for [Mr. Ramiro Aleman](#) was made by [Mr. Julian Rios](#). The motion was seconded by [Mr. Ben Gomez](#). Upon an unanimous vote the motion carried.

#### **15. Determination of Date and Time for the next San Benito EDC Board of Directors Meeting**

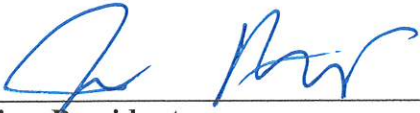
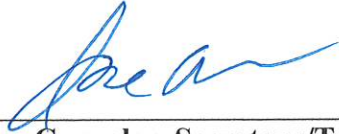
It was determined the next San Benito EDC Board of Directors Meeting would be held on December 15, 2022 at 5:30 PM.

#### **16. Meeting Adjournment (J. Rios)**

A motion to adjourn was made by [Mr. Ben Gomez](#). The motion was seconded by [Mr. Jeremy Maya](#).

Upon a unanimous vote the motion passed. The meeting was adjourned at 6:46 PM.

**Approved this 15<sup>th</sup> day of December 2022.**

	
<b>Julian Rios, President</b>	<b>Adrian Gonzalez, Secretary/Treasurer</b>