



Meeting Duration: 2 hours 37 minutes

MINUTES of a Regular Meeting of the **San Benito Economic Development Corporation** Board of Directors held **on Thursday, November 15, 2018 at 5:30 PM** at the **Cesar Gonzalez Meeting Hall (Inside City Hall)** located at **401 North Sam Houston Boulevard, San Benito, TX 78586.**

BOARD MEMBERS PRESENT:

Julian Rios, Vice President
Priscilla Guajardo, Secretary/Treasurer
Mary Bolado, Board Member
Encarnación Lopez, Board Member
Jeremy Maya, Board Member
Ramiro Guerra, Board Member
Benjamin Gomez, Mayor/Ex-officio Member

BOARD MEMBERS ABSENT:

No Absentees

SBEDC Staff:

Rachel Siller, EDC Coordinator

Others Present:

Antonio Torres, SBEDC Attorney
Ricardo Guerra, City of San Benito Commissioner
Antonio Gonzales, City of San Benito Commissioner
Belen Peña, City of San Benito Finance Director
Fred Bell, City of San Benito Assistant City Manager

- 1. WELCOME** Mr. Julian Rios, welcomed everyone and called the meeting to order at 5:30 PM. Mayor Benjamin Gomez called a meeting of the City Commission to order at 5:39 PM.
- 2. Pledge of Allegiance to the Flag and Texas Flag Pledge**
Ms. Priscilla Guajardo led the Board members and audience on the Pledge of Allegiance to the Flag and the Texas Flag Pledge.
- 3. Invocation** Ms. Mary Bolado, led the prayer.

4. Public Comments

No Public Comments were made.

5. Consideration and Possible Action on the annual election of the Board President, Vice President, and Secretary/Treasurer

A motion table this item was made by Ms. Mary Bolado. The motion was seconded by Mr. Ramiro Guerra. The motion carried unanimously.

6. Presentation of the financial statements for period ended September 30, 2018.

Ms. Belen Peña presented the financial statements for the period ended on September 30, 2018.

7. Presentation of the USDA Small Business Loan Program reports for period ended October 31, 2018

Ms. Belen Peña presented the USDA Small Business Loan Program reports for the period that ended on September 30, 2018.

8. Presentation of investment report for July 2018 through September 2018, including an update on the cost to continue investment services with Valley View Consulting, LLC

Ms. Belen Peña presented the investment report for July 2018 through September 2018. She also mentioned the cost to continue investment services with Valley View Consulting, LLC. She indicated that the services with the City are still standing, with the understanding that there are changes going on and that the EDC is okay right now.

9. Consideration and Possible Action to approve Resolution EDC2018-002, A Resolution for Depository/Authorized Signatures

A motion to table this item was made by Mr. Encarnación Lopez. The motion was seconded by Mrs. Priscilla Guajardo. The motion carried unanimously.

10. Consideration and possible action to approve the creation of summary minutes, effective the Special Meeting of July 30, 2018.

A motion to approve the creation of summary minute effective July 30, 2018 was made by Ms. Priscilla Guajardo. The motion was seconded by Mr. Encarnación Lopez. The motion carried unanimously.

11. Consideration and possible action to select the annual membership level with the San Benito Chamber of Commerce

After a thorough discussion as to the service being provided by the San Benito Chamber of Commerce, the EDC board agreed to select the nonprofit membership level at \$200.00. The motion to approve the non-profit membership level at \$200.00 was made by Ms. Priscilla Guajardo. The motion was seconded by Mr. Ramiro Guerra. The motion carried unanimously.

- 12. Consideration and possible action to select an electricity provider for the EDC owned property at 701 N. Bowie, and allow the Board President to execute applicable service documentation.**

After a thorough discussion and comparison of electricity pricing, the board agreed to select Direct Energy as the company that will provide electricity services for the property at 701 N. Bowie and allow the President to execute applicable service agreements. The motion was made by Mr. Encarnacion Lopez. The motion was seconded by Ms. Priscilla Guajardo. The motion carried unanimously.

- 13. Consideration and possible action to publish Request for Statement of Qualifications for a firm, or personnel, for event promotion purposes and/or to execute promotional campaigns.**

After thorough discussion no action was taken.

- 14. Consideration and possible action to select a committee for reviewing Executive Director applications**

A motion for the whole board to undertake the activity of reviewing Executive Director applications was made by Ms. Priscilla Guajardo. The motion was seconded by Ms. Mary Bolado. The motion carried unanimously.

- 15. Consideration and possible action to approve the Lease agreement with the City of San Benito for office space at the San Benito Municipal Building, 401 N. Sam Houston Boulevard.**

This item was tabled until a response is received by the City of San Benito's Attorney. A motion to table this item was made by Ms. Mary Bolado. The motion was seconded by Ms. Priscilla Guajardo. The motion carried unanimously.

- 16. Presentation of the post-event marketing expenditure report for the 2018 National Night Out.**

Ms. Rachel Siller provided a post event marketing expenditure report for the 2018 National Night Out event. No Action Taken.

- 17. Presentation of the post-event marketing expenditure report for the 2018 South Texas Music Festival.**

Ms. Rachel Siller provide a post event marketing expenditure report for the 2018 South Texas Music Festival. No Action was taken.

- 18. Executive Session**

Convened into executive session at 7:00 PM

- A) Under Texas Government Code, Section 551.087: To deliberate about information received from Business Prospect EDC2018-01.**

B) Under Texas Government Code, Section 551.071: Consultation with attorney regarding New Beginnings Day Care.

19. Action, if any to be taken on items discussed in Executive Session.

Reconvened into public session at 8:16 PM. No Action was taken.

20. Adjournment

Meeting Adjourned at 8:16 PM. Motion to adjourn was made by Ms. Priscilla Guajardo.

The motion was seconded by Mr. Encarnación Lopez.

Approved by the San Benito Economic Development Corporation, Inc. Board of Directors this 21st day of February 2019.