



SAN BENITO ECONOMIC DEVELOPMENT CORPORATION
REGULAR MEETING
February 15, 2018

On February 15, 2018, the San Benito Economic Development Corporation of the City of San Benito held a Regular Meeting at the San Benito Municipal Building (Cesar Gonzales Meeting Hall), 401 N. Sam Houston at 5:30 p.m. A quorum was present including the following:

JOSE L. MORALES WAS THE PRESIDING OFFICER.

EDC BOARD MEMBERS

Jose L. Morales	President
Julian Rios	Vice President
Priscilla Guajardo	Secretary/Treasurer
Mary Bolado	Board Member
Jeremy Maya	Board Member
Orlando Lopez	Board Member
Benjamin Gomez	Ex-Officio Member

ADMINISTRATIVE STAFF

Rachel Siller	Coordinator
Belen Pena	Accountant
Ricardo Morado	City/EDC Attorney

ABSENT

JD Penny	Board Member
Manuel De La Rosa	City Manager

ITEM 1. WELCOME TO VISITORS.

Jose L. Morales, President, welcomed everyone and called the meeting to order at 5:30 p.m. at the Cesar Gonzalez Meeting Hall located at the Municipal Building.

ITEM 2. PLEDGE OF ALLEGIANCE TO THE U S FLAG AND TO THE TEXAS FLAG.

Julian Rios, Vice-President, led Board Members and audience in reciting the Pledge of Allegiance to the United States flag and to the Texas flag.

ITEM 3. INVOCATION.

Mary Bolado, Board Member, led the Board Members and audience in prayer.

ITEM 4. PUBLIC COMMENTS.

No public comments.

ITEM 5. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JANUARY 18, 2018.

Orlando Lopez, Board Member, moved to approve the minutes. **Julian Rios, Vice President**, seconded the motion. Voting Aye: **Jose L. Morales, President, Julian Rios, Vice President, and Board Member Orlando Lopez**. Abstaining: **Priscilla Guajardo, Secretary/Treasurer and Board Members: Mary Bolado and Jeremy Maya**. **MOTION CARRIED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JANUARY 18, 2018.**

ITEM 6. UPDATE FROM REYNA NETWORK ON THE USDA SMALL BUSINESS LOAN PROGRAM.

Thelma Gonzalez, Project Manager from Reyna Network, briefed the Board on the activity report which covers January 15, 2018 through February 9, 2018. The EDC is estimated to have a revolving fund balance of \$214,979.38 as of January 31, 2018. Mr. Orlando Garza has been delayed with completing construction, but is planning on submitting his final permit application this week to obtain his occupancy permit to open his car wash. There are no delinquent accounts, however there are outstanding late fees.

ITEM 7. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE REQUEST FOR FUNDING IN THE AMOUNT OF \$500.00 FROM THE DOWNTOWN COMMERCIAL FAÇADE GRANT PROGRAM BY MS. DONNA BURGESS, TRUNK FULL OF JUNK.

Rachel Siller, Coordinator, presented the Downtown Commercial Façade Application from Ms. Donna Burgess, Trunk Full of Junk, in the amount of \$500.00 for signage. **Julian Rios, Vice President**, moved to approve the façade grant for signage. **Priscilla Guajardo, Secretary/Treasurer** seconded the motion. Voting Aye: **Jose L. Morales, President, Julian Rios, Vice President, Priscilla Guajardo, Secretary/Treasurer, and Board Members Mary Bolado, Orlando Lopez, and Jeremy Maya.** **MOTION CARRIED TO APPROVE THE REQUEST FOR FUNDING IN THE AMOUNT OF \$500.00 FROM THE DOWNTOWN COMMERCIAL FAÇADE GRANT PROGRAM BY MS. DONNA BURGESS, TRUNK FULL OF JUNK.**

ITEM 8. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE REQUEST FOR FUNDING IN THE AMOUNT OF \$10,000.00 FROM THE DOWNTOWN COMMERCIAL FAÇADE GRANT PROGRAM BY MR. SALOME MARTINEZ III, VICTORIA'S SEWING BOX.

Rachel Siller, Coordinator, presented the Downtown Commercial Façade Grant Application from Mr. Salome Martinez III, Victoria's Sewing Box, in the amount of \$10,000.00. **Orlando Lopez, Board Member**, moved to approve the façade grant. **Julian Rios, Vice President**, seconded the motion. Voting Aye: **Jose L. Morales, President, Julian Rios, Vice President, Priscilla Guajardo, Secretary/Treasurer, and Board Members Mary Bolado, Orlando Lopez, and Jeremy Maya.** **MOTION CARRIED TO APPROVE THE REQUEST FOR FUNDING IN THE AMOUNT OF \$10,000.00 FROM THE DOWNTOWN COMMERCIAL FAÇADE GRANT PROGRAM BY MR. SALOME MARTINEZ, III, VICTORIA'S SEWING BOX.**

ITEM 9. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE REQUEST FOR FUNDING IN THE AMOUNT OF \$4,800.00 FROM THE DOWNTOWN RENT SUBSIDY GRANT PROGRAM BY MR. JESUS LONGORIA, WALK IN FAITH PHC.

Rachel Siller, Coordinator, presented the Downtown Rent Subsidy Grant Application from Mr. Jesus Longoria, Walk In Faith PHC, in the amount of \$4,800.00. **Jose L. Morales, President**, questioned if they are a religious organization. **Rachel Siller** clarified Walk In Faith PHC is not a religious organization, they provide in-home primary health care. They currently have 40 employees on their payroll, and are anticipating an additional 100 employees by the end of the calendar year, which fulfills the job creation aspect of the program. **Orlando Lopez, Board Member**, moved to approve the rent subsidy grant. **Julian Rios, Vice President**, seconded the motion. Voting Aye: **Jose L. Morales, President, Julian Rios, Vice President, Priscilla Guajardo, Secretary/Treasurer, and Board Members Mary Bolado, Orlando Lopez, and Jeremy Maya.** **MOTION CARRIED TO APPROVE THE REQUEST FOR FUNDING IN THE AMOUNT OF \$4,800.00 FROM THE DOWNTOWN RENT SUBSIDY GRANT PROGRAM BY MR. JESUS LONGORIA, WALK IN FAITH PHC.**

ITEM 10. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF FUNDING REQUEST IN AN AMOUNT NOT TO EXCEED \$5,000.00 FROM THE CITY OF SAN BENITO TO MARKET THE CINCO DE MAYO FESTIVAL SCHEDULED FOR MAY 5, 2018.

Martha McClain, Public Relations Director, presented information regarding this new event organized by the City of San Benito Special Events Board. If granted, the funding will be utilized by the City's Public Relations Department to market the event. **Mary Bolado, Board Member**, moved to approve the funding request. **Orlando Lopez, Board Member**, seconded the motion. Voting Aye: **Jose L. Morales, President, Julian Rios, Vice President, Priscilla Guajardo, Secretary/Treasurer, and Board Members Mary Bolado, Orlando Lopez, and Jeremy Maya.** **MOTION CARRIED TO APPROVE THE FUNDING REQUEST IN AN AMOUNT NOT TO EXCEED \$5,000.00 FROM THE CITY OF SAN BENITO TO MARKET THE CINCO DE MAYO FESTIVAL SCHEDULED FOR MAY 5, 2018.**

ITEM 11. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF FUNDING REQUEST IN AN AMOUNT NOT TO EXCEED \$10,000.00 FROM THE CITY OF SAN BENITO TO MARKET RESACAFEST SCHEDULED FOR JULY 7, 2018.

Martha McClain, Public Relations Director, presented information for the annual event organized by the City of San Benito Special Events Board. If granted, the funding will be utilized by the City's Public Relations Department to market the event. **Jose L. Morales, President**, requested verification of the status of the budget for promotional expenditures. **Rachel Siller, Coordinator**, indicated we are within budget, and this is a budgeted line item. **Mary Bolado, Board Member**, moved to approve the funding request. **Jeremy Maya, Board Member**, seconded the motion. Voting Aye: **Jose L. Morales, President, Julian Rios, Vice President, Priscilla Guajardo, Secretary/Treasurer, and Board Members Mary Bolado, Orlando Lopez, and Jeremy Maya.** **MOTION CARRIED TO APPROVE FUNDING REQUEST IN AN AMOUNT NOT TO EXCEED \$10,000.00 FROM THE CITY OF SAN BENITO TO MARKET RESACAFEST SCHEDULED FOR JULY 7, 2018.**

ITEM 12. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE SERVICE AGREEMENT BETWEEN THE CITY OF SAN BENITO AND THE SAN BENITO ECONOMIC DEVELOPMENT CORPORATION FOR UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) INTERMEDIARY RELENDING PROGRAM (IRP) MANAGEMENT SERVICES.

Rachel Siller, Coordinator, presented the proposed Service Agreement for the City to provide management and financial services to the EDC for the USDA IRP program starting March 1, 2018. This Agreement will compensate the City for performing the services which were previously performed by The Reyna Network. The Service Agreement will go before the City Commission for approval on February 20, 2018. **Mary Bolado, Board Member**, moved to approve the Service Agreement. **Orlando Lopez, Board Member**, seconded the motion. Voting Aye: **Jose L. Morales, President, Julian Rios, Vice President, Priscilla Guajardo, Secretary/Treasurer, and Board Members Mary Bolado, Orlando Lopez, and Jeremy Maya.** **MOTION CARRIED TO APPROVE THE SERVICE AGREEMENT BETWEEN THE CITY OF SAN BENITO AND THE SAN BENITO ECONOMIC DEVELOPMENT CORPORATION FOR UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) INTERMEDIARY RELENDING PROGRAM (IRP) MANAGEMENT SERVICES.**

ITEM 13. PRESENTATION OF THE QUARTERLY INVESTMENT REPORT FOR OCTOBER 2017 THROUGH DECEMBER 2017.

Belen Pena, Finance Director, presented the investment report for the first quarter of Fiscal Year 2017-2018. Investments made throughout year are experiencing higher interest rates, therefore, are providing an increase in interest income.

ITEM 14. PRESENTATION OF THE FINANCIAL STATEMENTS FOR PERIOD ENDED JANUARY 31, 2018.

Belen Pena, Finance Director, presented the Board with the financial reports for period ended January 31, 2018. A correction will be made to the Balance Sheet to reflect \$1,495,490 of Total Liabilities and Fund Balance due to a typo in the Unassigned Fund Balance.

ITEM 18. ADJOURNMENT

Jeremy Maya, Board Member, moved to adjourn. **Priscilla Guajardo, Secretary/Treasurer**, seconded the motion. **Jose L. Morales, President**, announced the meeting adjourned at 5:56 pm.

SAN BENITO ECONOMIC DEVELOPMENT CORPORATION



JULIAN RIOS, VICE-PRESIDENT

ATTEST:



RUTH MCGINNIS, DEPUTY CITY SECRETARY

This institution is an equal opportunity provider.