



Wednesday, March 24, 2021 Board of Directors Meeting Minutes
Duration of Meeting: 4hrs 3min

MINUTES of an Annual Meeting of the **San Benito Economic Development Corporation** Board of Directors held on **Wednesday, March 24, 2021 at 5:30 P.M. at 701 N. Bowie St., San Benito, Cameron County, Texas 78586.**

BOARD MEMBERS PRESENT:

Jeremy Maya, Secretary/Treasurer
Mario Silva, Board Member
Commissioner Pete Galvan, Board Member
Mayor Ricardo Guerra, Ex-Officio Member
Encarnación López, Board Member
Adrian Gonzalez, Board Member

BOARD MEMBERS ABSENT:

Julian Rios, President
Rene Garcia, Vice-President

EDC STAFF:

Rebeca, Castillo, EDC Executive Director
Victoria Padron, Economic & Downtown Development /Marketing Coordinator
Sarah Dziubanek, EDC Grant Writer
Kat Guerra, EDC Economic Specialist
Dylan Ybarra, San Benito EDC Intern

Others Present:

Tony Torres, San Benito EDC Attorney
Mr. Joe Bowling, Owner of Rio Sports Live

MEETING – 5:30 P.M.

1. Determination of a quorum

Mr. Jeremy Maya made welcoming remarks. A quorum was determined to be present.

2. Call to Order;

Mr. Jeremy Maya called the meeting to order at 5:32 PM.

3. Pledge of Allegiance and Texas Flag Pledge

Pledge of Allegiance & Texas Flag Pled was led by *Ms. Kat Guerra*, San Benito EDC Economic Specialist.

4. Invocation

Invocation was done by *Mrs. Rebeca Castillo*.

5. Public Comments

One public comment was submitted and presented by *Mrs. Rebeca Castillo*. The public comment was submitted in writing by Mr. Julian Rios. The public comment was in reference to language on the meeting

agenda that made reference to only able to make public comments related to items on the agenda. Also, that the language makes reference to school district website. The written public comment has been filed as part of the March 24, 2021 meeting agenda packet paperwork.

6. Selection of Officers

A. President

B. Vice-President

C. Secretary/Treasurer

Board opted to await on the selection of Officers. A motion to table Item 6 was made by [Commissioner Pete Galvan](#). The motion was seconded by [Mr. Adrian Gonzalez](#).

7. Consideration and Possible Action to authorize the issuance of bank signature cards and give authority to sign San Benito checks to the San Benito EDC Board Officers;

Since there was no change on the officers, the item was tabled. A motion to table Item 7 was made by [Mr. Mario Silva](#). The motion was seconded by [Commissioner Pete Galvan](#).

8. EDC Executive Director's Report

[Mrs. Rebeca Castillo](#) presented the Executive Directors Report for the month of February 2021 and March 2021.

No action was needed.

A motion was made by [Mr. Mario Silva](#) to move up Item 14. The motion was seconded by [Mr. Adrian Gonzalez](#). The motion carried unanimously.

Item 14. Consideration and Possible Action on the Rio Sports Live Sponsorship Proposal;

[Mr. Joe Bowling](#) presented his Rio Sports Live Sponsorship Proposal to the board.

A motion to approve the Rio Sports Live Sponsorship Proposal as presented, was made by [Commissioner Pete Galvan](#). The motion was seconded by [Mr. Mario Silva](#). The motion carried unanimously.

9. Consideration and Possible Action on the January 27, 2021 Meeting Minutes;

The meeting January 27, 2021 Meeting Minutes were presented by [Mrs. Rebeca Castillo](#).

[Commissioner Pete Galvan](#) addressed asked for a revision in reference to an item that was approved during the January 27, 2021 meeting.

A motion to approve the January 27, 2021 Meeting Minutes subject to the revision was made by [Commissioner Pete Galvan](#). The motion was seconded by [Mr. Mario Silva](#). The motion carried unanimously.

10. Presentation and Acknowledgement of the San Benito EDC Financial Statements for the periods ending:

A. October 31, 2020

B. November 30, 2020

C. December 31, 2020

D. January 31, 2021

[Mrs. Rebeca Castillo](#) presented the Financials for the periods October 2020, November 2020, December 2020 and January 2021. There continues to be questions on the sales tax comparable analysis spreadsheets and some difference on the reports. Board requested for the EDC staff to follow up with the finance department to clarify and update the reports accordingly. A meeting with City Finance will be scheduled at which [Commissioner Pedro Galvan](#) would like to participate as well.

A motion to acknowledge the presented financials was made by [Commissioner Pete Galvan](#). The motion was seconded by [Mr. Encarnación Lopez](#). The motion carried unanimously.

11. Presentation and Acknowledgment of the USDA RLP report for the periods ending January 31, 2021 and February 28, 2021;

[Mrs. Rebeca Castillo](#) presented the USDA Revolving Loan Program report for the period ending January 31, 2021 and February 28, 2021.

A motion to acknowledge the USDA RLP reports for the periods ending January 31, 2021 and February 28, 2021 was made by [Mr. Encarnación Lopez](#). The motion was seconded by [Mr. Adrian Gonzalez](#). The motion carried unanimously.

12. Consideration and Possible Action on the FY 2020-2021 Small Business Investment Program Applications;

[Mrs. Rebeca Castillo](#) presented the application for the FY 2020-2021 Small Business Investment Program.

A motion to approve the La Casa de Las Flores Application in the amount of \$2,100.00 was made by [Mr. Encarnación Lopez](#). The motion was seconded by [Commissioner Pete Galvan](#). The motion carried unanimously.

13. Consideration and Possible Action on the San Benito EDC Employees Health Insurance and Dental Plan;

[Mrs. Rebeca Castillo](#) presented this Item. The health and dental insurance Premiums and Payment Breakdown was presented. Mrs. Castillo explained that the proposal was factoring a 20% increase on the EDC's contribution compared to 2020-2021 premiums. The 20% has been factored to reflect and meet affordable criteria & comparable contributions by similar employers.

A motion to approve Blue Cross Blue Shield S643ADT Health and Dental Plan effective April 1, 2021 and ending on March 31, 2022 as proposed and reflected on the agenda item documents was made by [Mr. Adrian Gonzalez](#). The motion was seconded by [Commissioner Pete Galvan](#). The motion carried unanimously.

14. Consideration and Possible Action on the San Benito Economic Development Corporation FY 2020-2021 Annual Budget Amendment #2

The proposed budget amendment is to increase \$56,157.00 for the following line items: Salaries \$3000, FICA \$186, Medicare \$44, Simple IRA \$90, Health & Dental Insurance \$1,823, Workers Comp \$14, Professional Services \$21,000 (\$12,000 Rio Sports Live Sponsorship, Video Production \$6,000, & Mapping Services \$3,000), & \$30,000 roofing services.

A motion to approve the San Benito Economic Development Corporation FY 2020-2021 Annual Budget Amendment #2 was made by [Mr. Encarnación Lopez](#). The motion was seconded by [Commissioner Pete Galvan](#). The motion carried unanimously.

15. Discussion and Possible Action on Procurement of Banking Services for the San Benito Economic Development Corporation

Discussion took place and it was determined that San Benito EDC would follow the City of San Benito with their procurement of Banking Services.

A motion to approve to follow the procurement of banking services as the City of San Benito by the San Benito Economic Development Corporation was made by [Mr. Encarnación Lopez](#). The motion was seconded by [Commissioner Pete Galvan](#). The motion carried unanimously.

16. Consideration and Possible Action on the COVID-19 Emergency Assistance Loan for Salome Meat Market;

A motion to consider Salome Meat Market ineligible for the San Benito EDC's COVID-19 Emergency Assistance Loan was made by [Mr. Adrian Gonzalez](#). The motion was seconded by [Commissioner Pete Galvan](#). The motion carried unanimously.

17. EXECUTIVE SESSION:

A. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: Griselda Ornelas USDA Update

B. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: 2019-DCL-06796; Cameron County, et al vs. Veronica Aguilar, et al.

C. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: Expressway Property

D. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: Prospect 2021-0223/Hanna

E. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: Prospect/2021-0302/Gerry

F. Under Texas Government Code, Section 551.074, Personnel: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to hear complaints or charges against a public officer and under Texas Governors Code, Section 551.071:

I. Discussion and consideration of Executive Director Contract

18. Action, if any to be taken on items discussed in Executive Session

A. Under Texas Government Code, Section 551.071: Consultation with attorney

regarding the following: Griselda Ornelas USDA Update

No Action Taken

B. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: 2019-DCL-06796; Cameron County, et al vs. Veronica Aguilar, et al.

No Action Taken

C. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: Expressway Property

No Action Taken

D. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: Prospect 2021-0223/Hanna

Motion to Proceed as discussed in Executive Session for Item D was made by [Mr. Encarnación Lopez](#). Motion was seconded by [Mr. Adrian Gonzalez](#).

F. Under Texas Government Code, Section 551.071: Consultation with attorney regarding the following: Prospect/2021-0302/Gerry

Motion to Proceed as discussed in Executive Session for Item E was made by [Commissioner Pete Galvan](#). Motion was seconded by [Mr. Encarnación Lopez](#).

G. Under Texas Government Code, Section 551.074, Personnel: To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, to hear complaints or charges against a public officer and under Texas Governors Code, Section 551.071:

Motion to Proceed as discussed in Executive Session for Item F was made by [Commissioner Pete Galvan](#). Motion was seconded by [Mr. Encarnación Lopez](#).

19. Determination of Date and Time for the next San Benito EDC Board of Directors Meeting;

Next meeting date will be April 28, 2021 at 5:30 PM

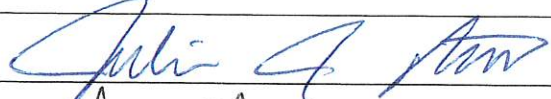
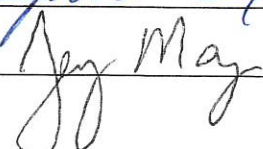
20. Board Comments

No Board Comments

21. Meeting Adjournment.

Meeting Adjourned at 9:33PM. A motion was made by [Mr. Adrian Gonzalez](#). The motion was seconded by [Mr. Encarnación Lopez](#). Motion unanimously passed.

Approved by the San Benito Economic Development Corporation on this 28th day of April 2021.

	Julian Rios, EDC Board President
	Jeremy Maya, Secretary/Treasurer