



March 25, 2019 Board of Directors Meeting Minutes-
Meeting Duration: 2 hour 23 minutes

MINUTES of a Special Meeting of the **San Benito Economic Development Corporation** Board of Directors held **on Monday March 25, 2019 at 5:30 P.M. at the Cesar Gonzalez Meeting Hall (Inside City Hall) located at 401 North Sam Houston Boulevard, San Benito, TX 78586.**

BOARD MEMBERS PRESENT:

Julian Rios, President
Rene Garcia, Vice-President
Encarnación López, Secretary/Treasurer
Mary Bolado, Board Member
Priscilla Guajardo, Board Member
Jeremy Maya, Board Member
Ramiro Guerra, Board Member

BOARD MEMBERS ABSENT:

Mayor Benjamín Gómez, Ex-Officio Member

SBEDC Staff:

Rebeca Castillo, EDC Executive Director

Others Present:

David Flores Torres, SBEDC Attorney
Art Garza, City of San Benito Parks and Recreation Director
Luis Contreras, City of San Benito Museum Coordinator

1. **Determination of a quorum** **Mr. Julian Rios** made welcoming remarks. A quorum was determined to be present.
2. **Call to Order** **Mr. Julian Rios** called the meeting to order at 05:33 PM.
3. **Pledge of Allegiance to the US Flag and to the Texas Flag**

The Pledge of Allegiance and Texas Pledge was led by **Mr. Jeremy Maya**.
4. **Invocation** Prayer Invocation was led by **Ms. Mary Bolado**.
5. **Public Comments**

No Public Comments
6. **Presentation and Acknowledgement of the San Benito EDC Financial Statements for the period ending January 31, 2019**

Mrs. Rebeca Castillo, EDC Executive Director presented the San Benito Economic Development Corporation financial statements for the period ending on January 31, 2019 to the SBEDC Board of Directors.

A motion to acknowledge the San Benito EDC Financial Statements for the period ending on January 31, 2019 was made by Mr. Encarnacion Lopez motion was seconded by Mr. Jeremy Maya. The motion carried unanimously.

7. Presentation and Acknowledgement of the USDA Small Business Loan Program report for the period ending on January 31, 2019

Mrs. Rebeca Castillo, EDC Executive Director, presented the USDA Small Business Loan Program report for the period ending on January 31, 2019 to the SBEDC Board of Directors.

A motion to acknowledge the USDA Small Business Loan Program report for the period ending January 31, 2019 was made by Ms. Mary Bolado. The motion was seconded by Mrs. Priscilla Guajardo. The motion carried unanimously.

8. Presentation and Acknowledgement of the February 2019 Accounts Payable Reports

Mrs. Rebeca Castillo, EDC Executive Director presented the February 2019 Accounts Payable Report.

A motion to acknowledge the February 2019 Accounts Payable Report was made by Mr. Encarnacion Lopez. The motion was seconded by Mr. Jeremy Maya. The motion carried unanimously.

9. Consideration and Action on the funding of the San Benito Hog Waddle Country Concert and Cook-off to be held on Saturday, May 18, 2019

Mr. Art Garza, City of San Benito Parks and Recreation Director and Mr. Luis Contreras, City of San Benito Museum Coordinator presented the request to the EDC Board of Directors. After discussion, a motion to award \$13,000 was made by Ms. Mary Bolado and seconded by Mr. Ramiro Guerra. Upon a vote the motion did not pass. Two other motions were being considered. There was a mention by Mr. Jeremy Maya to consider \$10,000. The next motion that was considered was made by Mr. Rene Garcia. His motion was to award the \$14,950. The motion was seconded by Mrs. Priscilla Guajardo. Upon a vote of 5 for and 2 against the motion passed.

For the record Mr. Julian Rios, President abstained and stepped out do to him being the Chair of Resaca Fest. Mr. Rene Garcia, Vice President presided the meeting for item #10.

10. Consideration and Action on the funding of Resaca Fest event to be held on Saturday, July 6, 2019

Mr. Luis Contreras presented the request to the EDC Board of Directors. After some discussion, a motion to approve the full amount requested was made by Ms. Mary Bolado and seconded by Mr. Encarnacion Lopez.

11. Executive Session

Convened at 6:20 PM

12. Action, if any, to be taken on items discussed in Executive Session

Public Meeting Reconvened at 7:04 PM.

A motion for item c discussed in executive session was made. The motion is for legal counsel to proceed as discussed in executive session. The motion was made [Mrs. Priscilla Guajardo](#). The motion was seconded by [Ms. Mary Bolado](#).

13. Consideration and Action on the following meeting minutes:

a. February 21, 2019 Meeting Minutes

[Ms. Rebeca Castillo](#) presented the item. She mentioned that the recommended changes were to remove [Mayor Ben Gomez](#) from the attendees section and add him to the absent members section. Also, for the date of the meeting approval to be changed from March 21 to March 25. A motion to approve the February 21, 2019 meeting minutes was made by [Ms. Mary Bolado](#). The motion was seconded by [Mr. Encarnacion Lopez](#).

14. Executive Director's Report

[Mrs. Rebeca Castillo](#) presented the report and asked if there are any questions. She mentioned a few items that she has been working on and were explained in detail in the report. Ms. Guajardo complemented the great work that is being done with the social media and website.

15. Consideration and Action on the use of the San Benito EDC property located at 701 North Bowie Street

[Mrs. Rebeca Castillo](#) presented this item. She mentioned how during the prior month board meeting the Board of Directors had tasked her with preparing a proposal for the use of the Bowie St property, which is presented in item 16 and 17. She explained that a two-step approach could be taken as to how to address the Bowie St property. The first step will be for the EDC Board of Directors to approve the relocation of EDC offices to that property. Therefore, allowing the 2nd phase to be the implementation of the San Benito Center for Economic and Business Development.

A motion to approve the relocation of EDC offices to 701 North Bowie Street property was made by [Mr. Ramiro Guerra](#). The motion was seconded by [Mr. Rene Garcia](#). Motion carried unanimously.

16. Presentation of the San Benito Center for Economic and Business Development project

[Mrs. Rebeca Castillo](#) presented the San Benito for Economic and Business Development Project to the Board of Directors. She mentioned that there were several slides, but the cover of the presentation reflects the environment and essence that we were trying to create. The presentation presented the existing conditions, the layout, potential programming, potential use of space, and estimated cost of the project.

No action taken. For presentation purposes only.

17. Consideration and Action in reference to the San Benito Center for Economic and Business Development

Based on item #16 presentation the EDC Board of Directors were respectfully asked for their consideration of the project. [Mrs. Priscilla Guajardo](#) asked if the EDC was financially able to fund the project. [Mrs. Rebeca Castillo](#) said yes and made reference to item #21, which addressed a budget amendment. [Ms. Mary Bolado](#) also mentioned that with the savings of moving into an EDC property there will be more funds available. The motion to approve to implement the San Benito Center for Economic and Business Development was made by Mr. Ramiro Guerra. The motion was seconded by [Mr. Encarnacion Lopez](#). The motion carried unanimously.

18. Consideration and Action in reference to the office space lease agreement between the city of San Benito and the San Benito Economic Development Corporation, Inc.

A motion to table this item was made by [Ms. Mary Bolado](#). The motion was seconded by [Mr. Ramiro Guerra](#). The motion carried unanimously.

19. Consideration and Action on the proposal for insurance and retirement benefits/services for EDC staff

[Mrs. Rebeca Castillo](#) presented this item for consideration. She explained the benefits package and cost for health insurance and retirement.

A motion to approve the insurance and retirement benefits was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Encarnacion Lopez](#). The motion carried unanimously.

20. Presentation on the selection and hiring of the EDC's Economic Development Specialist

[Ms. Rebeca Castillo](#) presented to the EDC Board of Directors the selection and hiring of Ms. Victora Padron for the Economic Development Specialist position.

For presentation purposes only.

21. Consideration and Action on the FY 2019 Annual Budget Amendment

A proposed FY 2019 Annual Budget Amendment was presented by [Mrs. Rebeca Castillo](#). A motion to approve the FY 2019 Annual Budget Amendment was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Encarnacion Lopez](#). The motion carried unanimously.

22. Determination of Date and Time for April 2019 SBEDC Board of Directors Meeting

Mrs. Rebeca Castillo presented this item. She asked the board to determine the next SBEDC Board Meeting date. Regularly the meeting is held on the third Thursday of the month at 5:30 PM, therefore, the next meeting could be on April 18, 2019.

It was agreed that the next meeting date will be April 18, 2019 at 5:30 PM.

23. Board Comments Mrs. Mary Bolado commented on the need to confirm quorum.

24. Meeting Adjournment The meeting adjourned at 7:56 PM. A motion to adjourn was made by Ms. Mary Bolado. The motion was seconded by Mr. Rene Garcia. The motion carried unanimously.

Approved by the San Benito Economic Development Corporation on this 25th day of April 2019.



Julian Rios, President

ATTEST:



Encarnación Lopez, Secretary/Treasurer