



APPROVED MINUTES of a Regular Meeting of the San Benito Economic Development Corporation held By In Person, Videoconference or Telephone Call, on Thursday, April 28, 2022 AT 5:30 PM.

Board Meeting Presided by Mr. Julian Rios, President

Board Members Present

Mr. Julian Rios, President
Mr. Encarnacion Lopez, Vice President
Mr. Adrian Gonzalez, Secretary/Treasurer

Mrs. Deborah Morales, Member
Mayor Ricardo Guerra
Commissioner Rene Garcia

Board Members Absent

Mr. Mario Silva, Member
Mr. Jeremy Maya, Member

EDC Staff Present

Mrs. Rebeca Castillo, EDC Executive Director
Miss Katarina Guerra, Busi & Downtown Development/Marketing Coordinator
Mr. Angel Avila, Economic Development Specialist

Others Present

Mr. Mark Sossi, EDC Attorney
Mr. Fred Bell, Assistant City Manager

Meeting-5:30 PM

1. Determination of a quorum

Mr. Julian Rios made welcoming remarks and determined quorum.

2. Call to Order

Mr. Julian Rios called the meeting to order at 5:32 PM

3. Pledge of Allegiance and Texas Flag Pledge

Miss Katarina Guerra led the pledge of allegiance and Texas flag pledge.

4. Invocation

Mrs. Rebeca Castillo led the invocation.

5. Public Comments

No public comments.

6. Presentation and Acknowledgement of the San Benito EDC Financial Statements for the periods ending February 28, 2022

7.

The San Benito EDC Financial Statements for the period ending February 28, 2022 were presented by [Mrs. Belen Peña](#), Finance Director.

A motion to approve the San Benito EDC Financial Statements for the period ending February 28, 2022 was made by [Mr. Adrian Gonzalez](#). The motion was seconded by [Mrs. Deborah Morales](#). Upon an unanimous vote the motion carried.

8. Presentation and Acknowledgement of the San Benito EDC USDA IRP Reports for the periods ending March 31, 2022

The San Benito EDC USDA IRP Reports for the period ending March 31, 2022 were presented by [Mrs. Belen Peña](#), Finance Director.

A motion to approve the San Benito EDC USDA IRP Reports for the period ending March 31, 2022 was made by [Mr. Encarnacion Lopez](#). The motion was seconded by [Commissioner Rene Garcia](#). Upon an unanimous vote the motion carried.

9. Consideration and Possible Action on the March 28, 2022 EDC Board of Directors Regular Meeting Minutes

The March 28, 2022 EDC Board of Directors Regular Meeting Minutes were presented for the EDC Board of Director's review and consideration.

A motion to approve the March 28, 2022 EDC Board of Directors Regular Meeting minutes was made by [Mr. Adrian Gonzalez](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Upon an unanimous vote the motion carried.

10. Consideration and Possible Action on the April 4, 2022 EDC Board of Directors Special Called Meeting Minutes

The April 4, 2022 EDC Board of Directors Regular Meeting Minutes were presented for the EDC Board of Director's review and consideration. A correction on page 3 of the minutes under item 8 was brought up by [Mr. Rebeca Castillo](#). In the section "Mr. Bowling to make some adds for the EDC". The word adds will be corrected to ads.

A motion to approve the April 4, 2022 EDC Board of Directors Regular Meeting minutes with the corrections mentioned above was made by [Mr. Encarnacion Lopez](#). The motion was seconded by [Mrs. Deborah Morales](#). Upon an unanimous vote the motion carried.

11. Consideration and Possible Action on the April 13, 2022 EDC Board of Directors Special Called Meeting Minutes

The April 13, 2022 EDC Board of Directors Regular Meeting Minutes were presented for the EDC Board of Director's review and consideration.

A motion to approve the April 13, 2022 EDC Board of Directors Regular Meeting minutes was made by [Mrs. Deborah Morales](#). The motion was seconded by [Commissioner Rene Garcia](#). Upon an unanimous vote the motion carried.

12. Consideration and Possible Action on the procurement of an answering services provider

Mrs. Rebeca Castillo presented this item. There are three quotes for Answering Services. The board members asked for the comparison as to the type of service, reporting and cost.

The EDC staff recommends the approval for Brownsville Communications Services, since it is the most cost effective at a cost of \$80 a month for the three phone lines that the EDC has.

A motion to select Brownsville Communication Services to provide answering services to the EDC was made by Mr. Adrian Gonzalez. The motion was seconded by Mrs. Deborah Morales. Upon an unanimous vote the motion carried.

13. Consideration and Possible Action on the revision of the Service Agreement between the City of San Benito and the San Benito Economic Development Corporation

Mrs. Rebeca Castillo requested for this item to be tabled due to the need to draft and discuss with the City the appropriate language that defines the extend of media production services.

The motion to table this item was made by Commissioner Rene Garcia. The motion was seconded by Mrs. Deborah Morales. Upon an unanimous vote the motion carried.

14. April 2022 Executive Directors Report

Mrs. Rebeca Castillo presented this information. There was a small discussion in reference to the travel ICSC Vegas 2022 efforts and downtown development efforts.

No Action Needed

15. EXECUTIVE SESSION:

- A. Deliberation pursuant to Texas Government Code 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the Executive Director, or to hear a complaint against the Executive Director (J. Rios)
- B. Under Texas Government Code, Section 551.071: consultation with attorney regarding the following: Resaca Village project; (R. Castillo/M. Sossi)
- C. Under Texas Government Code, Section 551.071: consultation with attorney regarding the following: Expressway property; (J. Rios/M. Sossi)
- D. Under Texas Government Code, Section 551.071: consultation with attorney regarding the following: Walking Quorum; (D. Morales)
- E. Under Texas Government Code, Section 551.071: consultation with attorney regarding the following: Political Campaign posts; (J. Rios)

Board entered into executive session at 6:24 PM.

16. Action, if any to be taken on items discussed in Executive Session

Board Reconvened into Public Session at 7:49 PM.

A motion to take action as discussed under executive session for items A & B was made by Commissioner Rene Garcia. The motion was seconded by Mr. Encarnacion Lopez.

Item C & D No Action Taken.

17. Board Comments: Requests for items to be placed on upcoming agendas

Mrs. Rebeca Castillo mentioned that there will be a downtown committee meeting on Wednesday, May 4, 2022.

No Action Needed

18. Determination of Date and Time for the next San Benito EDC Board of Directors Meeting



The next meeting will be on May 19, 2022.

No Action needed.

19. Meeting Adjournment

Meeting Adjourned at 7:51 PM. A motion to adjourn was made by Mrs. Deborah Morales. The motion was seconded by Mr. Adrian Gonzalez.

Approved this 19thst day of May 2022.

	
Julian Rios, President	Adrian Gonzalez, Secretary/Treasurer