



Wednesday, June 16, 2021 Special Called Board of Directors Meeting Minutes
Duration of Meeting: 1 Hour 7 minutes

MINUTES of a Special Called Meeting of the **San Benito Economic Development Corporation** Board of Directors held on **Wednesday, June 16, 2021 at 5:30 P.M. at 701 N. Bowie St., San Benito, Cameron County, Texas 78586.**

BOARD MEMBERS PRESENT:

Mr. Julian Rios, Board President
Commissioner Rene Garcia, Board Vice President
Mrs. Deborah Morales, Board Member
Mr. Encarnación López, Board Member
Mr. Adrian Gonzalez, Board Member
Mayor Ricardo Guerra, Ex-Officio Board Member

BOARD MEMBERS ABSENT:

Mr. Jeremy Maya, Board Secretary/Treasurer
Mr. Mario Silva, Board Member

EDC STAFF:

Rebeca, Castillo, EDC Executive Director

Others Present:

Mark Sossi, San Benito EDC Attorney

MEETING – 5:30 P.M.

1. Determination of a quorum

[Mr. Julian Rios, EDC Board President](#) made welcoming remarks. A quorum was determined to be present.

2. Call to Order;

[Mr. Julian Rios, EDC Board President](#) called the meeting to order at 5:30 PM.

3. Pledge of Allegiance and Texas Flag Pledge

Pledge of Allegiance & Texas Flag Pled was led by [Commissioner Rene Garcia, EDC Board Vice President.](#)

4. Invocation

Invocation was done by [Mrs. Rebeca Castillo, EDC Executive Director.](#)

5. Public Comments

No public comments were submitted.

6. Consideration and Possible Action to revise the San Benito Economic Development Corporation Bylaws

Proposed by laws were presented for consideration. Mrs. Rebeca Castillo, EDC Executive Director presented the bylaws as they were sent out to the EDC Board of Directors along with a ten (10) day notice advising of the proposed bylaws. She also stated that the revisions reflected the suggestions from the City Commission and those that proposed by Mr. Encarnacion Lopez, EDC Board Member, proposed during the May 26, 2021 Board of Directors Meeting.

Mr. Julian Rios, EDC Board President proposed some revisions to the bylaws that he felt aligned with the spirit of the suggestions from the City Commission. His proposed revisions were the following:

The City Manager to serve as Chief Executive Officer

The City Manager shall serve as the Chief Executive Officer of the Corporation.

The City Manager shall, in ~~consultation~~-collaboration with the EDC Executive Director, develop economic development plan (strategies) and policies for ~~Corporation~~-Economic Development Corporation's Board Approval.

The City Manager will ~~supervise~~-collaborate with the ~~Economic Development~~-EDC Executive Director, who will implement the corporation's policies, strategies, and objectives and the directives of the Board ~~and the City Manager~~.

The Chief Executive Officer in coordination with the EDC Board will provide oversight and direction to the EDC Executive Director. The EDC Board will conduct the hiring, evaluation, and termination process for the EDC Executive Director.

The terms and conditions of employment will be further detailed on an employment contract between the EDC Executive Director and the Corporation's Board of Directors.

The roles and responsibilities of the Chief Executive Officer will be further defined on the service agreement between the City of San Benito and the Corporation's Board of Directors.

~~Economic Development~~ EDC Executive Director

The ~~Economic~~-EDC Executive Director shall be the Chief Administrative Officer of the Corporation.

The Chief Administrative Officer, shall implement the overall economic and industrial development plan.

The EDC Executive Director shall collaborate with the City Manager regarding activities and projects to be presented prior to the presentation to the SBEDC Board for consideration and final approval by ~~and~~ the City Commission, as mentioned on the Board's relationship with the City section of this bylaws.

Mr. Julian Rios, EDC Board President, made a motion to approve the proposed changes to the bylaws as reflected above. The motion was seconded by Mr. Adrian Gonzalez, EDC Board Member. All board members present voted in favor. There were no nays.

7. Consideration and Possible Action for the San Benito Economic Development Corporation to request the City of San Benito for the EDC Personnel to be included on the COVID Hazard Compensation from

CARES funding that the City of San Benito recently approved, in the amount not to exceed \$1,200 per employee for the period beginning May 1, 2020 and ending April 30, 2021

Mrs. Rebeca Castillo, EDC Executive Officer explained that the City of San Benito recently received some CARES funding that would be used for compensation to employees. The not to exceed amount is based on \$100 per full time employee and \$50 per part time employee a month for any months worked between May 1, 2020 to April 30, 2021. The City Commission approved this compensation to employees to be provided to all employees regardless if they were still employed with the City or not.

Commissioner Rene Garcia, EDC Board Vice President asked for this item to be included in this board meeting agenda, so that the board may consider requesting for EDC personnel to be included in the above mentioned compensation.

If the City is to consider the request will be for the following employees to receive the following compensation:

Rebeca Castillo worked the 12 months of the applicable period (12 months @ \$100 = \$1,200)
Victoria Padron worked the 12 months of the applicable period (12 months @ \$100 = \$1,200)
Kat Guerra worked 5 months of the applicable period (5 months @ \$50 = \$250)
Sarah Dziubanek worked 3 months of the applicable period (3 months @ \$50 = \$150)

A motion to approve the request to the City of San Benito to consider the EDC Personnel to be included on the COVID Hazard Compensation from CARES funding was made by [Mr. Julian Rios, EDC Board President](#). The motion was seconded by [Commissioner Rene Garcia, EDC Board Vice President](#). Motioned carried unanimously.

8. Consideration and Possible Action on the City of San Benito Community Partnership Grant funding Application for Resaca Fest 2021

[Mrs. Nicki Serrano, Special Events Planner](#), with the City of San Benito connected remotely and presented this item. The application for this request was handed out during the meeting.

The Resaca Fest 2021 is scheduled for July 3, 2021. The funding requested was a total of \$15,000.

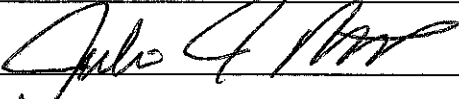
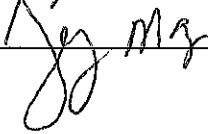
[Commissioner Rene Garcia, EDC Board Vice President](#) asked the amount of funding that was available. [Mrs. Rebeca Castillo, EDC Executive Director](#) responded that there was a total of \$65,000 available for the Community Partnership Grants program.

A motion to approve \$15,000 requested for the Resaca Fest 2021 event was made by [Mr. Encarnacion Lopez, EDC Board Member](#). The motion was seconded by [Mr. Adrian Gonzalez, EDC Board Member](#). The motion carried unanimously.

9. Meeting Adjournment

A motion to adjourn the EDC Board Meeting at 6:37 PM was made by [Commissioner Rene Garcia, EDC Board Vice President](#). The motion was seconded by [Mr. Encarnacion Lopez, EDC Board Member](#). Motion carried unanimously.

Approved by the San Benito Economic Development Corporation on this 30th day of June 2021.

	Julian Rios, EDC Board President
	Jeremy Maya, Secretary/Treasurer