



July 22, 2019 Board of Directors Meeting Minutes

MINUTES of a Special Called Meeting of the **San Benito Economic Development Corporation** Board of Directors held on **Monday July 22, 2019 at 5:30 P.M.** at the **San Benito Municipal Building , Cesar Gonzalez Meeting Hall, located at 401 North Sam Houston Boulevard., San Benito, Cameron County, Texas 78586.**

BOARD MEMBERS PRESENT:

Julian Rios, President
Rene Garcia, Vice-President
Encarnación López, Secretary/Treasurer
Jeremy Maya, Board Member
Ramiro Guerra, Board Member
Mary Bolado, Board Member
Mayor Benjamín Gómez, Ex-Officio Member

BOARD MEMBERS ABSENT:

Priscilla Guajardo, Board Member

EDC Staff Present:

Rebeca Castillo, SBEDC Executive Director
Victoria Padron, SBEDC Economic Development Specialist

Others Present:

Antonio Torres, SBEDC Attorney

1. Determination of a quorum;

Mr. Julian Rios made welcoming remarks. A quorum was determined to be present.

2. Call to Order;

Mr. Julian Rios called the meeting to order at 05:38 PM.

3. Public Comments

No Public Comments

4. Presentation and Acknowledgement of the San Benito EDC Financial Statements for the following periods ending April 30, 2019 and May 30, 2019

[Mrs. Rebeca Castillo](#), EDC Executive Director presented the San Benito Economic Development Corporation financial statements for the period ending on April 30, 2019 and May 30, 2019 to the SBEDC Board of Directors.

A motion to acknowledge the San Benito EDC Financial Statements for the period ending on April 30, 2019 and May 30, 2019 was made by [Mr. Encarnacion Lopez](#) motion was seconded by [Mr. Rene Garcia](#) . The motion carried unanimously

5. Presentation and Acknowledgement of the USDA Small Business Loan Program report for the following periods ending April 30, 2019 and May 30, 2019

[Mrs. Rebeca Castillo](#), EDC Executive Director, City of San Benito Finance Director, presented the USDA Small Business Loan Program report for the period ending on April 30, 2019 and May 30, 2019 to the SBEDC Board of Directors.

A motion to acknowledge the USDA Small Business Loan Program report for the period ending April 30, 2019 and May 30, 2019 was made by [Mr. Encarnacion Lopez](#). The motion was seconded by [Mr. Rene Garcia](#). The motion carried unanimously.

6. Presentation and Acknowledgement of the May 2019 and June 2019 Accounts Payable Reports;

[Mrs. Rebeca Castillo](#), EDC Executive Director presented the May 2019 and June 2019 Accounts Payable Report.

A motion to acknowledge the May 2019 and June 2019 Accounts Payable Report was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Encarnacion Lopez](#). The motion carried unanimously

7. Public Hearing for La Palma Avenue Sidewalk Project

No public comments.

A motion to close the Public Hearing for La Palma Avenue Sidewalk Project was made by [Ms. Mary Bolado](#). The motion was seconded by [Mr. Encarnacion Lopez](#). Motion carried unanimously.

8. Presentation and Acknowledgement of the THICA post event report

Presentation Only.

A representative from THICA presented the post event report.

9. Presentation and Acknowledgement of the 2nd Annual Hog Waddle post event report

Presentation Only.

Mr. Arturo Garza, City of San Benito Parks and Recreation Director, presented the

post event report.

10. Consideration and Action on the following meeting minutes:

- a. May 23, 2019 Meeting Minutes
- b. June 3, 2019 Meeting Minutes
- c. June 21, 2019 Meeting Minutes

[Ms. Rebeca Castillo](#), EDC Executive Director presented the item. A motion to approve the presented meeting minutes was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Ramiro Guerra](#). The motion carried unanimously.

11. Consideration and Possible Action on authorizing the EDC Executive Director to obtain a business credit card account with a \$5,000 credit limit;

A motion approve the EDC Executive Director to obtain a business credit card account with a \$5,000 credit limit was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Encarnacion Lopez](#). The motion carried unanimously.

12. Consideration and Possible Action on authorizing the EDC Executive Director to secure petty cash for the EDC in the amount of \$250.00;

A motion to approve the EDC Executive Director to secure petty cash for the EDC in the amount of \$250.00 was made by Mr. Ramiro Guerra. The motion was seconded by Mr. Rene Garcia. The motion carried unanimously.

13. Update on the San Benito Center of Economic and Business Development project

Presentation only.

Mrs. Rebeca Castillo, EDC Executive Director, presented the update of the Center of Economic and Business Development project.

14. Discussion and Possible Action on the San Benito EDC 2019-2020 Annual Budget

The item was tabled.

Mrs. Rebeca Castillo, EDC Executive Director, presented the San Benito EDC 2019-2020 Annual Budget. After discussion the Board suggested to have a budget workshop.

A motion to table the San Benito EDC 2019-2020 Annual Budget was made by [Mr. Encarnacion Lopez](#). The motion was seconded by [Mr. Jeremy Maya](#). Motion carried unanimously.

15. Discussion and Possible Action on the San Benito EDC's Accounting, Management, and Financial Services

A motion to authorize the EDC Executive Director to execute to provide a notice to the City of San Benito that the San Benito EDC's Accounting, Management, and Financial Services Agreement will end on September 30, 2019 was made by [Mr. Rene Garcia](#). The motion was seconded by [Mr. Ramiro Guerra](#). Motion carried unanimously.

16. Executive Session

Convened at 7:22 P.M.

17. Action, if any, to be taken on items discussed in Executive Session;

Public Meeting Reconvened at 7:50 P.M.

No Action Taken

18. Determination of Date and Time for the next San Benito EDC Board of Directors meeting

The next San Benito EDC Board of Directors Meeting is scheduled for August 15, 2019.

19. Board Comments

No Comments.


20. Meeting Adjournment

The meeting adjourned at 8:10 PM. A motion to adjourn was made by [Mr. Rene Garcia](#). The motion was seconded by [Ms. Mary Bolado](#). The motion carried unanimously.

Approved by the San Benito Economic Development Corporation on this 26th day of August 2019.



Julian Rios, President

ATTEST:


Encarnación Lopez, Secretary/Treasurer